



MINUTES

Business Services Committee

John Benbow, Jr., Chairperson

Christopher Inda, Member

Julie Timm, Member

John A. Krings, President

February 3, 2025

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Christopher Inda, Julie Timm, and John Benbow, Jr.

ADMINISTRATORS PRESENT: Ron Rasmussen, Ed Allison, Phil Bickelhaupt, and Aaron Nelson

I. The meeting was called to order at 6:55 p.m. by John Benbow, Jr.

II. Public Comment - None

III. Actionable Items

A. Lease Agreement with CESA 5 at East Jr. High - Approval

BS-1 Motion was made by Christopher Inda, seconded by Julie Timm, to approve the lease agreement with CESA 5 for space at East Jr. High for the 2025-26 school year for a fee of \$27,000.00. Motion carried unanimously.

B. Wax Supply Quote - Approval

BS-2 Motion was made by Julie Timm, seconded by Christopher Inda, to approve the proposals for floor finishes from Nassco, Inc. for \$24,554.34, Schilling for \$4,677.04, and Hillyard Floor Care Supply for \$3,942.53, for a total cost of \$33,173.91 to be paid from the 2024-25 Buildings and Grounds budget. Motion carried unanimously.

C. Skyward Time Tracking / Red Rover Sub Management System - Approval

BS-3 Motion was made by Christopher Inda, seconded by Julie Timm, to approve Skyward's Time Tracking software and Red Rover's Sub Management System, which will cost \$64,140.70 over three years and be funded from the School Business Office budget. Motion carried unanimously.

D. WRAMS Tennis Court Quote – Approval

BS-4 Motion was made by Julie Timm, seconded by Christopher Inda, to approve the WRAMS tennis court quote from Holbrook Tennis Court Services for \$94,600.00, to be

paid from the 2025-26 capital projects and community service budgets. Motion carried unanimously.

E. Desktop Computer Purchase – Approval

BS-5 Motion was made by Christopher Inda, seconded by Julie Timm, to approve 45 Bytespeed Performance Mini-Desktops from Bytespeed at a total cost of \$32,175.00 to be funded from a combination of the 2024-25 Technology Support and Technology Referendum Budgets. Motion carried unanimously.

F. Chromebook Purchase – Approval

BS-6 Motion was made by Julie Timm, seconded by Christopher Inda, to approve purchasing 900 HP Chromebooks and managing them from PDS at a total cost of \$224,550.00, to be funded from a combination of the 2024-25 WRPS Common School Fund Budget and the Technology Referendum Budget. Motion carried unanimously.

G. District Internet Access Contract - Approval

BS-7 Motion was made by Christopher Inda, seconded by Julie Timm, to approve entering a 3-year contract with Solarus to provide 10 Gbps of internet access to the District at an annual cost of \$55,200.00 to be funded 80% by the Federal E-rate program and 20% to be funded from the annual Technology Budget. Motion carried unanimously.

IV. Updates and Reports

A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- BG Innovations - \$16,094.00 - Technology Referendum - BenQ Flat Screens
- City of Rapids - \$10,378.47 - B&G & Community Service - Parking Lot Project
- CESA 6 - \$10,200.00 - Board & Superintendent Budget - Marketing & Communication
- Dynamic Fitness - \$64,329.82 - PE & Athletic Budgets & Donations - Fitness Equipment
- EWALD - \$56,912.50 - Transportation Budget - Transit Van
- H2I Group - \$23,490.00 - CTE - Laser Engraver
- Honeywell - \$12,809.23 - B&G - Automation Charges #1
- Honeywell - \$13,641.76 - B&G - Automation Charges #2
- Honeywell - \$13,641.76 - B&G - Automation Charges #3
- Resilite - \$26,943.84 - B&G – Community Service, WRAMS Activity Account & Donations
- Stalker - \$76,100.00 - Capital Projects Fund - Lincoln Gymnasium Floor
- Systems Technologies - \$55,625.16 - Technology Referendum - Genetec Renewal
- Tweet Garot - \$11,044.88 - B&G Grant Aluminum Ladders for Parapet Walls
- Tweet Garot - \$11,194.90 - B&G Grant School Stairs Transition
- Tweet Garot - \$12,598.21 - B&G - Lincoln Chiller Maintenance
- Wolosek - \$11,427.50 - B&G - Snow Removal

B. Monthly Budget Status – Update

To meet the requirements of the pending Neola policy, po6231, Administration reviewed a monthly budget report that will be placed on the agenda for the Regular School Board Meeting.

C. First Bank OPEB Investment Report - Update

Aaron Nelson, Director of Business Services, briefly discussed the 2024 OPEB financial review provided to the district by Robert Valentine, Vice President of First Bank Investment Management Group. Overall, the District's combined portfolio returned 8.2%, net of fees. The district also transferred \$400,000.00 into First Bank in 2024.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 Lease Agreement with CESA 5 at East Jr. High - Approval
- BS-2 Wax Supply Quote - Approval
- BS-3 Skyward Time Tracking / Red Rover Sub Management System - Approval
- BS-4 WRAMS Tennis Court Quote – Approval
- BS-5 Desktop Computer Purchase – Approval
- BS-6 Chromebook Purchase – Approval
- BS-7 District Internet Access Contract - Approval

VI. Future Agenda Items

John Benbow, Jr. adjourned the meeting at 7:24 p.m.